**ENGLISH Summer EXAM REVISION Year 8**

1. **Passive Sentences**

Shakespeare wrote *Much Ado About Nothing*. *Much Ado About Nothing* was written **by Shakespeare**.

**Passive verb**= verb to be in the same tense as the active verb + past participle of the main verb

**“By”** is only used if the active subject is giving us important or necessary information.

The police arrested the thief. The thief was arrested ~~by the police~~.

They told us the truth. We were told the truth ~~by them~~.

1. **Conditionals:**

|  |  |  |
| --- | --- | --- |
| 0 | If + present simpleIf you put ice in the sun,  | Present simpleit melts. |
| 1st  | If + present simpleIf I **study**,  | Will + base formI **will pass** my exams. |
| 2nd | If + past simpleIf I **studied**,  | Would + base formI **would pass** my exams. |
| 3rd  | If + past perfectIf I **had studied**, | Would have + past participleI **would have passed** my exams. |

1. **Reporting verbs:**

**Don´t forget to put the reporting verb in past.**

**If the infinitive is negative, we put NOT in front of ‘to’**

|  |  |
| --- | --- |
| Verb + infinitive | AGREE, DECIDE, OFFER, PROMISE, REFUSE, THREATEN |
| Verb + object + infinitive | **ADVISE, ENCOURAGE, INVITE, REMIND, WARN** |
| Verb+ ING | **DENY, RECOMMEND, SUGGEST** |
| Verb + object + preposition + ING | **ACCUSE, BLAME, CONGRATULATE** |
| Verb + preposition + ING | **APOLOGISE, INSIST** |
| Verb + (that) + clause | **ADMIT, AGREE, DECIDE, DENY, EXPLAIN, INSIST, PROMISE,** **RECOMMEND, SUGGEST** |

**Writing a formal letter**

* Revise the layout of a formal letter:

Date (Top right-hand corner)

Dear Mr / Mrs / Ms ...,\*

Dear Sir or Madam..., \*

I would like to take this opportunity to comment on...

First of all... However,

In addition... On the other hand...

Furthermore... Although...

Finally...

I appreciate your attention and I hope to hear from you in the near future.

\*Yours sincerely, / Yours faithfully,

Signature

Print full name

**Remember:**

* **Layout:**
	+ Introduction: Say why you are writing.
	+ Main body: Give details
	+ Conclusion: Say what you expect reader to do (write back, send information…)
* **Use PARAGRAPHS:** Introduction (1), Main Body (2 or 3), Conclusion (1)
* **No CONTRACTIONS** (do not, is not, cannot...)
* **Use PERSUASIVE TECHNIQUES** (list of 3, speak as one, rhetorical questions, emotive language, simile, powerful adjectives, etc...)
* **Don´t use informal language or punctuation** (no exclamation marks or ellipsis)